

Tuesday 09th May 2017

Dear Parents /Caregivers,

Lateness

Lateness: Each day's learning programme begins at 8.50am. We like all children to be at school at around 8.30am to prepare for the day. It is very disappointing to see some children coming late to school. Can you please ensure that your child arrives on time to greet their friends and prepare for the day. This is very important. One of the first things that take place each morning is the class roll. Students who arrive to school after the school bell has rung are required to sign in late at the office, otherwise they will be marked as absent.

Absences

If your child is going to be absent, you must contact the school as soon as possible (this can be done via the school mobile application), or your child will be marked as truant and a truancy officer may be sent to the home. Your child will be marked as truant on the roll if we do not hear from you. If your child is away sick for more than 3 consecutive days, we will require a medical certificate.

Leaving school early

If you are picking up your child early from school, please sign your child out at the office and collect an Early Release Pass. Your child will not be allowed to leave their classroom without a pass. Please note that students are not permitted to leave school during the school day unaccompanied.

Collecting your child late afterschool/SKIDZ (Safe kids in daily supervision)

School finishes at 3:00pm, if you are going to be late picking up your child after school, please advise the office or child's teacher. **If your child is not collected by 3:15pm, they will be taken to SKIDS (Safe kids in daily supervision – after school care) and you may be charged a fee.** Due to health and safety reasons, the school is not held responsible for your child after school hours.

For more information about SKIDS, or to find out if you are eligible for WINZ Subsidy – please contact Ajneeta Singh (Programme Owner) on: 0800 543 922 or 027 627 5001 or: Email: ajneeta.skids@outlook.co.nz

Thank you for your cooperation on this matter.

Yours faithfully

Stan Whata
PRINCIPAL



KORU

*'Where educational
dreams become reality'*